

# ALABAMA SUPREME COURT AND STATE LAW LIBRARY INTERNET ACCESS AND USE POLICY STATEMENT

## GENERAL INFORMATION

The Library staff can only provide limited instructions with computer use. Data will not be typed or entered for you. The Library reserves the right to clear all information saved on a computer's hard drive without prior notice. Save all work to a removable data storage device (floppy disk, CD, or jump drive) or email all documents to an e-mail account.

### Users may NOT:

- **Unlawfully reproduce and/or distribute copyrighted material**
- **Save any document to the hard drive.**
- **Unplug or move any Library equipment**
- **Violate or encourage others to violate federal, state, or local laws**
  - **Such as viewing, displaying, transmitting, downloading, or printing obscene material, material that violates the law relating to child pornography, material harmful to minors, or transmitting offensive, harassing, or threatening messages**
- **Use computers for commercial or private financial gain**
- **Cause harm to the Library, others, or any property**
  - **Such as downloading software, or copying, modifying, or deleting system files, "hacking" or any form of unauthorized access to other computers, networks, or information systems. This includes but is not limited to installing software and/or changing settings on a computer, sending viruses, or other forms of vandalism.**
- **Jeopardize the security of access of the computer network or other networks**
  - **Such as evading system security or network access rights, using one's own software, altering settings, damaging or modifying computer equipment or software, or connecting personal equipment or peripherals to Library's equipment.**

## DISCLAIMER AND WARNING

Access to the computer and Internet is at your own risk. The Supreme Court and State Law Library is not responsible in protecting users from offensive information. The Library accepts no responsibility and specifically disclaims any warranty as to the information's accuracy, timeliness, authoritativeness, usefulness, or fitness for a particular purpose. Users are encouraged to exercise caution, reasonable discretion, and good judgment in evaluating the validity of information retrieved from the Internet. Users should have no expectation of privacy when using these services and should follow accepted Internet safety guidelines. The Library is not responsible for damage to users' disks, computers, or for any loss of data, damage, or liability that may occur during the use of the Library computers. Parents and legal guardians are responsible for their minor children's use of the Supreme Court and State Law Library's resources and facilities. **This policy is subject to revision at any time without prior notice.**

## CONDUCT

All library visitors are expected to respect the rights and sensitivities of other library users and the library staff. Persons making excessive noise or disturbing other library users in any way will be asked to leave the library. Please keep noise to a minimum. When conversing with others, please speak softly. You may not play music in the library. When accessing computer files containing audio, you must wear headphones or keep the volume turned down so as not to disturb other library users. Please set cell phones to vibrate upon entering the library. When making or receiving a call, please go to the rotunda or some other public area outside the library.

## VIOLATION OF COMPUTER USE POLICY

Use of Supreme Court and State Law Library public computers and Internet access is a privilege, not a right. Illegal acts will be reported to the proper authorities and users may be subject to prosecution. Users violating these guidelines will be advised of the policies in place and asked to comply. Failure to comply may be considered a violation of the Library's Use Policy and may result in the forfeiture of this right. The Library reserves the right to prohibit these users from future network access and may also revoke all Library privileges from the violators.

**USE OF THE LIBRARY'S INTERNET ACCESS CONSTITUTES ACCEPTANCE OF THIS POLICY.**